

JOB DESCRIPTION

POSITION TITLE:	Vice-President
RESPONSIBLE TO:	President Wellington AAPNZ Group
COORDINATES WITH:	Other Group Management Team members National Executive Committee
PURPOSE OF POSITION:	To deputise for the President in his/her absence and share some of the tasks associated with the President's role.
ACCOUNTABLE FOR ACHIEVING THE FOLLOWING OBJECTIVES:	Easing the workload of the President.
TASKS:	Attend monthly Group Management Team meetings.
PERSON SPECIFICATION:	<ol style="list-style-type: none">1. Eight hours per month.2. Leadership and presentation skills desired but not essential as you learn on the job!!3. Lots of smiles☺