



## ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS NEW ZEALAND INC

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### Citation for AAPNZ Certification 2006

**Lorraine McKeown**  
DipATL, CAT, Cert OA

#### ***Position:***

Lorraine has had a 23 year career in various administrative roles at the Christchurch College of Education. She is a Director of her own home based business. She worked for the NZ Police as a Community Volunteer from July-December 2005 while also on study leave. Lorraine's interests and passions include lifelong learning, DIY and home renovations.

#### ***AAPNZ Involvement:***

- Member since October 2002
- Christchurch Group Vice-President and Professional Development Officer 2003
- Christchurch Group President and Professional Development Officer 2004-2006
- Winner Doreen Smart Scholarship 2005
- Winner Christchurch Group Member of the Year award 2005/2006

#### ***Tertiary Qualifications:***

- Diploma in Adult Teaching and Learning, 2006
- Certificate in Adult Teaching, 2004
- Certificate in Office Administration, 2004
- National Certificate in Business Administration, 2000
- National Certificate in Computing, 2000

#### ***Informal Learning Experiences:***

- Attendance at AAPNZ AGMs, New Plymouth 2004, Nelson 2005 and Palmerston North 2006.
- Presented workshops at Bright\*Star National Conferences in Auckland and Wellington 2005 and Southern Gathering Hamner 2004.
- Presented workshop at Presbyterian Support South Island Administration Conference, March 2006
- Member of a discussion panel at the Southern Summit, October 2005
- Presenting workshops at the Christchurch and Wellington School Office Administrators' Conferences July and August 2006.